

**CENTRAL BUCKS WEST NATIONAL HONOR SOCIETY**  
***COMMUNITY SERVICE* EVALUATION FORM**  
(make copies as needed for section III)

*TO BE COMPLETED BY APPLICANT:*

Name of Student: \_\_\_\_\_

Community Service Activity: \_\_\_\_\_

Dates/Length of Time in Activity (*only count since the end of 9<sup>th</sup> grade*): \_\_\_\_\_

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*TO BE COMPLETED BY THE ADULT SUPERVISOR:*

Name: \_\_\_\_\_

Relationship to Student: \_\_\_\_\_

Email Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

We are considering a member of your activity for induction into the National Honor Society. For the purpose of examining their level of service and commitment, the student should have requested from you a letter confirming their position. Please use the checklist below to ensure this portion of the application includes all pertinent components. If the directions are not followed, the student's acceptance into National Honor Society is in jeopardy.

**For clarification, community service activities serve the needs of the general community. The general community exists beyond family and school, and represents not-for-profit organizations. This service should be an ongoing, participatory activity in which no compensation has been given.**

- The letter is on company letterhead. If not, please explain: \_\_\_\_\_
- The nature of the service provided
- The total number of hours and specific date(s) the service was performed by the student
- The letter itself is signed
- You signed over the seal of the envelope

NOTE: Letters do not have to be lengthy; it just needs to have each of the components listed above.

**Please attach the letter to this form and place in a sealed envelope (provided to you by the student), sign over the seal, and return to the student. Thank you for your time.**